

UNITED STATES
NAVAL SEA CADET CORPS



OFFICER/MIDSHIPMAN
STUDY GUIDE

NSCC OFFICER/MIDSHIPMAN STUDY GUIDE

(FOURTH EDITION)

INSTRUCTIONS

The NSCC Officer/Midshipman Study Guide is designed to provide officer and midshipman applicants with a working knowledge of basic NSCC publications. Applicants must successfully complete the study guide before individual applications for appointment are finalized. A grade of 3.2 or better is required for successful completion. Applicants will be individually notified of the results on a "PASS/FAIL" basis. A copy of the result letter will be filed in their individual service records as well as maintained at National Headquarters (NHQ). Applicants failing to attain a passing mark will be required to resubmit. (See NSCC Regulations, Chapter SEVEN, Section 4.)

The Study Guide covers NSCC Regulations (1996), the Advancement and Training Manual (1999), the NSCC Awards Manual (1999), the Escort Officers Handbook(1995), the Administrative Manual (1999), and the NSCC/NLCC Uniform Regulations (1992) on a chapter by chapter basis. The questions are quotes and phrases from these publications with key words or phrases omitted. The missing words are to be entered on the answer sheet provided with the study guide. When completed, the answer sheet is to be forwarded to NSCC National Headquarters (NHQ), along with the other documents required in the officer/midshipman application process.

UNITED STATES NAVAL SEA CADET CORPS
REGULATIONS MANUAL

CHAPTER ONE
THE NAVAL SEA CADET CORPS (NSCC)

1. Who requested the Navy League of the United States to form a Sea Cadet Program in 1958?
 - a. Department of the Navy
 - b. Executive Director
 - c. Department of Defense
 - d. All of the above

2. What is Public Law 87-655?
 - a. The Federal Charter for the NSCC
 - b. States that the training is to be accomplished through organization and cooperation with the Department of the Navy
 - c. A civilian non-profit organization for the training of boys
 - d. All of the above

3. All of the following are objectives or purposes of the Sea Cadet Corps *except*?
 - a. To develop interest and skill in basic seamanship and in its naval adaptations
 - b. To recruit youth into the military service
 - c. To teach patriotism, courage, self-reliance and kindred virtues to youth
 - d. To teach seagoing skills to youth

4. Which one of the following is *not* offered by the NSCC program?
 - a. Opportunity to sample military life with no obligation to join any branch of the armed forces
 - b. The "whole person" concept with a broad educational base for cadets
 - c. An opportunity to go in at their NSCC grade should a cadet decide to enlist in either the Navy, Coast Guard, or Marine Corps
 - d. Training aboard Navy ships and at Coast Guard stations

5. What is something that the Navy League does *not* do for the NSCC?
 - a. Provides significant financial support to assist in the cost of administering the national program
 - b. Provides NSCC Headquarters with many administrative services necessary to a headquarters staff
 - c. Sponsors many local units through Navy League Councils
 - d. Provides an awards program for the foreign exchange cadets.

6. The Navy provides the NSCC all of the following support *except*:
 - a. Financial support
 - b. Support to the extent possible within the limits of available resources
 - c. Support to the extent that it does not interfere with the assigned missions
 - d. Encouragement of Naval personnel to serve as adult leaders

7. What support does the Coast Guard provide the NSCC?
 - a. Their support parallels that provided by the Navy.
 - b. Coast Guard personnel can only serve as instructors.
 - c. Cadets can only go aboard ships while they are in port.
 - d. Cadets can only attend USCG Auxiliary Safe Boating courses.

8. Which statement is false regarding the NLCC program?
 - a. It is sponsored and fully supported by the Navy League.
 - b. It is not included in the federal charter provided NSCC by Public Law 87-655.
 - c. It is an integral part of the NSCC and the programs operate in parallel with each other.
 - d. It is operated and administered by the NSCC through executive agreement with the Navy League.

9. Which statement is false regarding The National Board of Directors?
 - a. They are the governing body of the NSCC and NLCC.
 - b. They are responsible for the day-to-day management and administration of the NSCC and NLCC.
 - c. They are responsible for determining the policies and programs of the Corps.
 - d. Control of all funds is their responsibility

10. What is the responsibility of the Executive Director?
 - a. Is the governing body of the NSCC and NLCC.
 - b. Is responsible for the day-to-day management and administration of the NSCC and NLCC.
 - c. Is responsible for determining the policies and programs of the Corps.
 - d. Is responsible for control of all funds.

CHAPTER TWO
ROLE OF THE SEA SERVICES

11. All of the following describe the Navy's concern for American youth except:
 - a. The Navy is interested in youth only if they are interested in enlisting in the Navy when they become of age .
 - b. Imbue a sense of patriotism, courage, self-reliance and confidence in the cadets
 - c. Develop in cadets interest and skills in seamanship and seagoing discipline
 - d. Develop in cadets an interest in the oceans and their importance in world affairs.

12. It is the policy of the Secretary of the Navy that Navy youth programs will afford:
 - a. Equal opportunity for participation for all American youth.
 - b. Equal opportunity to all young men and women.
 - c. Equal opportunity without regard to race, color, religion, sex or national origin.
 - d. Answers a and c

13. What Navy Command is responsible for coordination of Navy support for the NSCC?
 - a. Chief of Naval Operations
 - b. The United States Coast Guard
 - c. Commander, Naval Reserve
 - d. Commander, Navy Recruiting Command

14. What Coast Guard Command is responsible for coordination of Coast Guard support of the NSCC?
 - a. Commandant of the Coast Guard
 - b. Commander, Coast Guard Recruiting
 - c. Coast Guard Headquarters, Community Relations Branch
 - d. Commander, Coast Guard Auxiliary

CHAPTER THREE
THE NSCC NATIONAL BOARD OF DIRECTORS

15. All of the following describe the functions of the National Board of Directors *except*:
 - a. Governs in accordance with the NSCC Bylaws
 - b. Prepares and promulgates NSCC Regulations
 - c. Is pro-active in its deliberations and committed to the concepts of excellence, quality management and accountability.
 - d. Provides direction and guidance for the proper administration and operation of the NSCC programs and control of all funds.

16. The National Chairman of the Board of Directors interfaces with all of the following *except*:
 - a. Secretary of the Navy
 - b. Commandant of the Coast Guard
 - c. Chief of Naval Operations
 - d. Chairman, Joint Chiefs of Staff

CHAPTER FOUR
NSCC FIELD ORGANIZATION

17. Who is responsible for the general supervision of each region?
 - a. The Regional Director, Field Representative and Executive Director.
 - b. The Regional Director and Field Representative.
 - c. The Regional Director and Executive Director.
 - d. The Field Representative and Executive Director.

18. What is the primary function of the Field Representatives?
- They act as consultants.
 - They help ensure the success of assigned Regional Directors and unit commanding officers.
 - They provide oversight and coordination of their areas.
 - All of the above
19. Of the following functions, which does a Field Representative *not* do?
- Establish working relationships with Sea Service commands to encourage participation in the NSCC/NLCC program
 - Perform the annual inspections in their areas
 - Schedule and conduct training/leadership programs and seminars for officers and cadets
 - Assist Navy League and other sponsoring organizations in meeting responsibilities for NSCC/NLCC program
20. All of the following are duties/responsibilities of Regional Directors *except*:
- Help to ensure the success of unit commanding officers in their region
 - Maintain liaison with sponsoring organization at state and local level, the Navy Recruiting Command, Area and District personnel, and USCG Liaison Officer
 - Takes command of units when they are not being run according to NSCC/NLCC regulations
 - Coordinate and assist in formation of new NSCC/N-LCC units, and in the increase in membership in existing units

CHAPTER FIVE
NSCC UNIT ORGANIZATION

21. NSCC officers have to meet all of the following requirements *except*:
- Be a United States citizen.
 - Be former or current military.
 - Be 21 years of age or over.
 - Be a resident alien.
22. NSCC midshipmen have to meet all of the following requirements *except*:
- Be a former NSCC cadet of E-3 or above
 - Be between the ages of 18 to 21
 - Be either a US citizen or resident alien
 - Be an individual with other appropriate qualifications (JROTC, military school)

23. Instructors have to meet all of the following requirements except.
- Be 21 years of age or older.
 - Possess no military background so cannot be an officer.
 - Possess special skills or educational/professional qualifications which contribute to training or operation of a unit.
 - Be of minimum age (however, waivers can be requested on an individual basis).
24. Which of the following is not required in order to be a NSCC cadet?
- Must be between the ages of 13 and 18 years of age.
 - Must be a United States citizen or resident alien.
 - Must be male or female.
 - Must be enrolled in a NSCC unit.
25. If a unit has 31 to 40 cadets, how many E-4's are they allowed?
- Three (3)
 - Four (4)
 - Five (5)
 - There is no limit.
26. All of the following statements about commanding officers of units are true *except*:
- Commanding officers are recommended by the sponsoring organization president or NSCC Committee Chair.
 - Commanding officers must be members of or past members of the military.
 - Commanding officers direct the efforts of the unit toward attainment of the educational goals of NSCC.
 - Commanding officers are accountable to the Regional Director and the NSCC Committee Chair for compliance to Regulations and for proper operation and administration of the unit.
27. Which officer is responsible for the proper operation and administration of the unit?
- Executive Officer
 - Training Officer
 - Operations Officer
 - Administrative Officer
28. Which officer is responsible for the military evolutions of the unit?
- Executive Officer
 - Training Officer
 - Operations Officer
 - Administrative Officer

29. What must individuals appointed to command for a newly formed unit complete before these individuals can be considered for promotion?
- Complete the mandatory officer training.
 - Serve as an escort officer at a NSCC Recruit Training.
 - Train in a "buddy" program with another unit's commanding officer.
 - Answers a and b
30. Which one is Not a consideration for re-nomination as a unit's commanding officer?
- Popularity with the cadets, sponsoring organization and host command.
 - Performance evaluations (NSC-17)
 - Minimum satisfactory enrollment of 25 NSCC cadets and/or 15 NLCC cadets.
 - Completion of annual inspection with a grade of 3.2 or better after 3 years.
31. If a unit's commanding officer is not re-appointed to command, how long can the commanding officer remain in command?
- 6 months
 - 1 year
 - 2 years
 - 3 years

CHAPTER SIX
THE NAVAL SEA CADET

32. All are requirements to be a Naval Sea Cadet *except*:
- Must be a United States citizen
 - Must be 17 years of age and not yet reached their 18th birthday
 - Must be able to pass a physical examination
 - Must be an approved foreign national by Sea Cadet Headquarters
33. Which one does not disqualify a person for enrollment in the Sea Cadets?
- Hypersensitivity to foods, medications, and/or insect bites/stings
 - Vegetarians, very sound sleepers, and complainers
 - History of asthma, seizures or convulsions, head injuries requiring hospitalization, and loss of consciousness
 - History of chronic motion sickness, sleep walking, or bed wetting since age 9
34. All of the following are requirements to enroll a cadet in the NSCC *except*:
- Have good moral character and be free of felony convictions
 - Be enrolled in school/home schooled and have a satisfactory scholastic standing
 - Have passed an armed forces physical
 - Must be single and remain single

35. All of the following areas should be covered in the commanding officer's interview with the prospective cadet's parent(s)/guardian(s) *except*:
- An understanding of the goals and objectives of the Sea Cadet Corps
 - The nature of the Sea Cadet Corps training program
 - The need for their support in the conduct of the training of the Sea Cadet Corps
 - A commitment for their son or daughter to join the armed forces
36. Which is *not* a step in enrolling an applicant in the Sea Cadet Corps?
- Visit an active military installation to observe the training
 - Receive a briefing on and sign the release forms
 - Receive a briefing, and sign that they have received the briefing, on the Sea Cadet accident insurance
 - Discussed the Parental Agreement form as to their level of support of the Sea Cadet program
37. Which is *not* a reason for separation from the Sea Cadet Corps?
- Promiscuous sexual behavior, including pregnancies, or causing pregnancies
 - Failure to take and pass the ASVAB test
 - Maintain a neat, clean military appearance and wear a clean NSCC uniform with all required insignia affixed
 - Remain in school, not be suspended, and pass to the next school grade.
38. Which is a requirement for females to join a Sea Cadet unit?
- There must be a female leader attached to the unit.
 - There must be a female leader to supervise the female cadets at all times.
 - If the unit does not have a female leader, the parents can give permission for participation without a female leader being present.
 - Answers a and b

CHAPTER SEVEN
THE NAVAL SEA CADET CORPS OFFICER

39. Who may approve the initial rank to which an applicant will be appointed?
- The unit commanding officer
 - The unit commanding officer and the NSCC Committee Chairman
 - The unit commanding officer or the Executive Director
 - The Executive Director
40. What is the correlation between NSCC rank and military rank?
- There is no correlation.
 - They are directly correlated.
 - They correlate up to LCDR.
 - None of the above.

41. All are reasons for revocation of an officer's appointment *except*:
- Being in good moral standing in the community
 - Any behavior which de-emphasizes the value of an individual
 - Any behavior which constitutes oppression, mistreatment, or sexual harassment
 - A felony conviction
42. Since it is a privilege to wear the NSCC officer's uniform, which item goes against the requirements for the wearing of the uniform?
- The uniform must be appropriately modified by NSCC insignia.
 - The uniform must be worn at all times, even if not complete, when participating in NSCC activities.
 - The uniform must be worn with pride, dignity, and respect.
 - The uniform must present a sharp, neat, military appearance.
43. A female who is 66 inches high and weighs 165 pounds should have a wrist measurement between what range?
- 5-1/2 to 6 inches
 - 6 to 6-1/2 inches
 - 6-1/2 to 7 inches
 - 7 to 7-1/2 inches
44. What is *not* a required piece of information when requesting a waiver from the Corps' weight standards?
- Full-length side-view photograph
 - Justification for the waiver
 - Affidavits from the other unit officers
 - Endorsements supporting the waiver request
45. Who is *not* responsible for screening NSCC officer/midshipman/instructor applicants?
- The Executive Director
 - The unit commanding officer
 - The NSCC Committee Chairman
 - Each unit adult leader
46. Who can appoint a NSCC officer or midshipman?
- Unit commanding officers
 - NSCC Committee Chairman and/or sponsoring organization presidents
 - Executive Director acting for the National Chairman
 - All of the above

47. Which one of the following is *not* the purpose for the officer/midshipman probationary status?
- To provide a period of time during which the motivation, suitability, and performance of each person is assessed.
 - To provide another step in the advancement criteria for those leaders
 - To identify those who can be expected to make meaningful contributions to the NSCC program
 - To upgrade the quality and competence of the NSCC officers corps
48. All are conditions of termination for NSCC officer/midshipman probationary appointment *except*:
- The officer/midshipman requests it.
 - The officer/midshipman has completed at least one year in probationary status.
 - The officer/midshipman does not display the inclination, motivation, appearance, or attributes desired in a NSCC leader.
 - There is cause as determined by the Executive Director.
49. Which one is *not* a step in the appointment of a midshipman to officer status?
- Complete a NSCC Officer Application
 - Attended the Officer Professional Development 101 course
 - Reached the age of 21
 - Exhibits qualities of leadership, military bearing, and high performance standards.
50. Recommendations for an officer's promotion include all of the following *except*:
- Longevity and friendship
 - The needs of the Sea Cadet Corps
 - Performance, leadership, and contribution to the unit/Corps
 - The criteria for the level of advancement for which one is being recommended
51. For an officer promotion recommendation, unit commanding officers should send copies of the NSC-17 to:
- Executive Director
 - Executive Director and Field Representative.
 - Executive Director, Field Representative and Regional Director
 - Field Representative and Regional Director
52. The Retired List was established for all of the following reasons *except*.
- To recognize the dedicated service of leaders
 - To allow individuals to retain their NSCC officer identity
 - To help keep the Corps' enrollment number up
 - To support the NSCC programs as their circumstances permit

53. Which is not one of the criteria to qualify for the Retired List?
- a. Satisfactorily completed a command tour as unit commanding officer
 - b. Satisfactorily completed a command tour as Regional Director
 - c. Satisfactorily completed a minimum of 10 years continuous service
 - d. Received the Chairman's Medal.
54. When may instructors wear the NSCC Instructor's uniform?
- a. When they have completed one year of service
 - b. When they meet the height/weight standards
 - c. When they maintain proper grooming standards
 - d. Answers b and c

CHAPTER EIGHT
BENEFITS, PRIVILEGES, AND RESTRICTIONS

55. Which of the following is/are true of cadets who successfully complete the NSCC program?
- a. If they enlist, they do not have to attend recruit training since they completed it in the Corps.
 - b. They may enlist in the Navy, Marine Corps, or Coast Guard at advanced pay grades.
 - c. They receive credit toward their military retirement for the time spent in the Corps.
 - d. All of the above
56. All of the following are obligations of each NSCC officer/midshipman when wearing the NSCC uniform except:
- a. To wear the uniform with pride, dignity, and respect
 - b. To receive uniform allowances for uniform purchase and maintenance
 - c. To wear a complete uniform with all NSCC insignia at all times
 - d. To be separated from the Corps for failure to comply with Navy and NSCC uniform instructions
57. Which one of the following is true regarding limitations of NSCC Navy/Coast Guard exchange privileges?
- a. They have unlimited privileges.
 - b. Can purchase uniform articles from the uniform shop.
 - c. Can purchase health and comfort items when participating in advanced training.
 - d. Have to be properly identifiable as a member of the Corps.
58. Which statement is false regarding restrictions placed on members or units of the Sea Cadet Corps?
- a. Units cannot possess firearms nor will they be brought to the drills.
 - b. Units can only participate in civic activities during scheduled drill times.
 - c. Possession, use, or sale of controlled substances is forbidden.
 - d. Their NSCC authority does not extend outside the Corps.

59. Which statement is false regarding tobacco restrictions in the Cadet Corps?
- Leaders cannot-use tobacco products in military formations, while instructing or in the presence of cadets.
 - Cadets can only use tobacco products in authorized spaces.
 - Cadets can be allowed to use tobacco products during free times.
 - Cadets should be discouraged from using tobacco products and not allowed to use them during NSCC activities or when wearing the NSCC uniform.

CHAPTER NINE
CONDUCT AND DISCIPLINE

60. To which one of these criteria are NSCC personnel *not* subject?
- To the Uniform Code of Military Justice
 - To the regulations/instructions by the commanding officer of host activities or by higher authority
 - To lawful orders by the officers and enlisted personnel assigned to the ships and stations where NSCC personnel are training
 - To carry out the lawful orders of senior NSCC officers/petty officers
61. Which one of the following statements is *not* a part of the NSCC policy on hazing?
- No person shall be subjected to oppression.
 - Instances of alleged oppression will be reported to higher authorities.
 - Initiation harassment and hazing is a tradition and supported.
 - No form of hazing or harassment will be tolerated.
62. Which one of the following statements is false regarding the discipline policy of the Corps?
- Discipline should be directed toward strengthening the character of each cadet through development of self-control and self-discipline.
 - Misconduct in the Corps will always be handled with reduction in rate or dismissal from the Corps.
 - Discipline will not include maltreatment or physical abuse.
 - Discipline will be maintained through individual counseling and through administrative actions.
63. When investigation of the actions of officers or midshipmen determines that their participation in the Corps is no longer desirable, which is not an appropriate action?
- Place them on inactive status where they cannot participate in NSCC activities or wear the uniform.
 - Prepare a summary report and submit it to the Executive Director.
 - Inform them that they have been terminated.
 - Advise the person that they can have a statement appended to the summary report.

64. In respect to Naval Sea Cadet policy regarding sexual harassment, which statement is false?
- No one will commit sexual harassment.
 - No one will knowingly make a false accusation of sexual harassment.
 - No one will condone or ignore incidents of or reports of, sexual harassment.
 - Unit leaders may deal with sexual harassment within the unit.
65. Which classification of sexual harassment do sexual favors, threats if sexual favors are not provided, or explicit pictures, or remarks fall into?
- Green Zone
 - Yellow Zone
 - Red Zone
 - Acceptable Zone
66. What action should be taken when misconduct is determined by a cadet or escort aboard a military activity?
- Council and return to duty.
 - Council and make appropriate administrative remarks
 - Council and assess additional duties.
 - Terminate their orders and send them home.

CHAPTER TEN
TRANSFER SEPARATION AND LEAVE OF ABSENCE

67. What is the procedure by which cadets request a transfer to another unit?
- Submit the request to their commanding officer stating the reason for the transfer.
 - If the cadet has moved and not notified the commanding officer, then a request should be sent to the Executive Director.
 - If the cadet has moved and found a local unit, then a request should be submitted through the new unit's commanding officer.
 - All of the above.
68. The record of a cadet separating from NSCC should include all of the following *except*:
- It is sent to Sea Cadet National Headquarters.
 - It is destroyed if the cadet is being separated for disciplinary reasons.
 - A copy is given to the cadet.
 - A copy is maintained in the unit files until the cadet's 24th birthday.
69. What is the maximum time a Leave of Absence can be granted for a cadet, officer or midshipman?
- 3 months
 - 6 months
 - 9 months
 - 12 months

70. Which one of the following actions does not require a letter from the officer / midshipman to their unit's commanding officer?
- Request for transfer to another unit.
 - Transfer to active or inactive status
 - Request for separation.
 - Request dismissal.

CHAPTER ELEVEN
NSCC SERVICE RECORDS

71. To which of the following should cadet service records not be available?
- Unit officers on a need-to-know basis
 - Regional or Associate Regional Director or the regional inspection team
 - Members of the Parents Auxiliary on a need-to-know basis
 - Commanding officer or designated representative of supporting military activity
72. For what reason will cadets not be given their Service Records when disenrolled?
- They are outstanding performers and their records are being sent to headquarters for Navy recruiting actions.
 - They are never given to the cadet, but maintained for verification purposes should a cadet enlist.
 - At all times except when a cadet is disenrolled for disciplinary reasons.
 - All of the above.

CHAPTER TWELVE
ENROLLMENT FEES, INSURANCE PROGRAMS, AND FINANCES

73. Which is *not* a correct statement about the Corps Accident Insurance program?
- It is mandatory for all NSCC personnel except those serving on active duty in a branch of the armed services.
 - It covers the travel to and from and participation in authorized NSCC/NLCC activities.
 - Parents must have the accident insurance program explained to them alone: with the deductible, maximums and claims processing process.
 - Claims are submitted directly to the insurance carrier with copies of the claims maintained in the unit records.
74. The Corps Liability Insurance does not cover which of the following?
- The military activities that support NSCC activities
 - The sponsoring organization and its members when involved with NSCC matters
 - The Naval Sea Cadet Corps and its members and volunteers
 - The Navy League, its sponsoring councils, and members when involved with NSCC matters.

75. The Corps Liability Insurance does not cover?
- Unit-owned water craft.
 - Unit-owned busses.
 - Unit-owned cars and trucks.
 - All of the above.
76. What type of identification can a unit issue?
- Letters that authorize applicants to purchase uniforms and eat in mess halls until ID cards are received.
 - Unit-designed, distinctive ID cards emphasizing a unit's heritage.
 - A letter or card marked "TEMPORARY" for use while an enrollment, renewal or replacement ID card request is being processed.
 - None of the above: Units cannot issue any type of temporary ID.
77. Which is *not* a correct statement about a unit's financial operations?
- The sponsoring organization must ensure that adequate funds are available for the proper operation of the unit.
 - Control of the revenues and expenditures is vested jointly in the NSCC Committee Chairman and the unit commanding officer.
 - The use of the NSCC Insignia/Logo is authorized for all fund-raising activities.
 - Fund-raising activities must not reflect discredit upon, or be in conflict with, policies of the NLUS or the NSCC.
78. All of the following are proper ways for a unit's checking account to be handled *except* which one?
- The primary requirement is that a unit's account be of the two-signature type and be a personal, organizations, or stand-alone account.
 - Receipts must be kept for all unit expenditures.
 - Carefully maintained and made available at all times for review by the sponsoring organization, Regional Director, or NHQ.
 - Uniform deposits will be kept in a separate account and returned to cadets when they leave the program.

CHAPTER THIRTEEN
REOUINED ANNUAL INSPECTION/EVALUATION

79. The inspection/evaluation process is all of the following *except*:
- It measures a unit's training and administrative efficiency, and the degree to which the Corps' program goals are being attained.
 - It is the responsibility of the Regional Director to inspect each unit annually during the Corps' training year.
 - The inspection provides guidelines for the day-to-day administration and operation of the unit
 - The inspection and evaluation guide is constantly being reviewed, and all levels of the chain of command are encouraged to submit recommendations for changes.

80. All of the following are a “significant training or administrative discrepancy” *except* which one?
- a. The audit report not being provided
 - b. Improper or lack of documentation to verify promotions
 - c. Unable to achieve a 2.50 or better grade
 - d. Numerous lapses of enrollments

CHAPTER FOURTEEN
UNIFORMS, DOD/NSCC DONATION AGREEMENT, AND EQUIPMENT

81. Which is an incorrect statement about the wearing of the Sea Cadet uniform?
- a. They are a Navy uniform.
 - b. They are a Navy uniform appropriately modified by NSCC insignia.
 - c. Compliance to NSCC Uniform Regulations is mandatory.
 - d. Disenrollment can result from not complying with the NSCC Uniform Regulations.
82. Who can disenroll a member from the Sea Cadet Corps for not properly wearing the uniform?
- a. The unit commanding officer after making the proper comments in the person's service record and on the NSC-19A.
 - b. NSCC Committee Chairman for officers and unit commanding officer for cadets.
 - c. The Executive Director for officers and the unit commanding officer for cadets
 - d. All of the above.

CHAPTER FIFTEEN
FLAGS, PARADES, COLOR GUARDS,
AND STANDARD OPERATING PROCEDURES

83. Who is responsible for the military bearing of a unit's color guard?
- a. Operations Officer
 - b. Training Officer
 - c. Unit Commanding Officer
 - d. Color Guard Captain
84. Which is *not* a correct statement about the unit's Quarterdeck Log?
- a. It will be kept for all events, drills, and other activities considered significant.
 - b. It is an integral part of the unit' s records.
 - c. It is maintained in a bound book.
 - d. It is required for the annual inspection/evaluation.

CHAPTER SIXTEEN
SCHOLARSHIPS

85. Who oversees the Corps' scholarships?
- a. The Executive Director
 - b. The NSCC Scholarship Committee
 - c. The NSCC National Board of Directors
 - d. The NSCC Scholarship Committee who are approved by the NSCC Board of Directors
86. Which of these is not a requirement for a NSCC Scholarship?
- a. Must have attained, at a minimum, the rate of NSCC PO3
 - b. Must present evidence of academic excellence
 - c. Must provide evidence of acceptance by an accredited four-year college or university
 - d. Must have been a member of the Sea Cadet Corps for a minimum of 2 years
87. The Named Scholarship Program is available to:
- a. NLUS/NSCC members and other individuals.
 - b. Corporations.
 - c. Organizations and foundations.
 - d. All of the above.

CHAPTER SEVENTEEN
UNIT FORMATION

88. Which is *not* an authorized sponsor of a Sea Cadet unit?
- a. Navy League Councils
 - b. Patriotic organizations like American Legions, VFW's, etc.
 - c. Individuals, locally organized organizations with no national affiliation, etc.
 - d. All of the above
89. NSCC Committee responsibilities to the sponsoring organization are all of the following *except*:
- a. Assist with the interviewing of adult leaders and the selection process
 - b. Contact, work with, and secure the assistance of local military facilities and commands
 - c. Become familiar with Sea Cadet Regulations and Administration manuals and Navy OPNAV instructions
 - d. Assist with the interviewing of prospective cadets
90. Which is *not* a requirement for a NSCC unit to be commissioned?
- a. The unit passed the pre-commissioning or annual inspection evaluation.
 - b. The unit has been in operation for at least one year.
 - c. The unit has at least 25 cadets enrolled.
 - d. The unit has at least 4 officers enrolled.

91. All of the following are NSCC Committee functions *except*.
- Prepare the annual performance evaluation for the unit officers.
 - Visit the unit periodically and assess the adequacy of the training and administration.
 - Help ensure appropriate funding for the unit and with the preparation of an annual budget and auditing of unit funds to ensure proper usage.
 - Ensure that the unit, its leaders, and cadets receive the appropriate recognition and awards.

CHAPTER EIGHTEEN
NAVY LEAGUE CADET COMPANIES

92. Requirements for the formation of a NLCC Company are all the following *except*:
- Request for authorization to the Executive Director.
 - Training will be separate from, and not detrimental to, the NSCC training.
 - Endorsements from the sponsoring organization and supporting activity.
 - No authorization is required.
93. Which of the following is not required in the formation process of a NLCC Training Ship?
- They must have a designated supply officer.
 - They can begin forming with 5 or more cadets.
 - They must increase to 10 cadets within one year.
 - They must be at 15 or more cadets in two years.

CHAPTER NINETEEN
COMMAND PROBATION/UNIT DISESTABLISHMENT

94. The criteria for Command Probation are all *except*:
- Failure to comply with Regional Director or Sea Cadet Headquarters directives.
 - There are financial irregularities.
 - Failure to undergo the annual inspection/evaluation.
 - Not maintaining minimum satisfactory enrollment for two or more quarters.
95. Who can authorize a unit commanding officer being placed on Command Probation or the Disestablishment of a unit?
- NSCC Committee Chairman
 - Regional Director
 - Field Representative
 - Executive Director

CHAPTER TWENTY
PUBLIC AFFAIRS

96. Who is responsible for public affairs within the Sea Cadet Corps?
- a. All Hands
 - b. Chairman, NSCC Public Relations Committee
 - c. National Chairman
 - d. Answers a and b
97. At a unit level, what is/are the public affairs responsibilities?
- a. Send copies of public relations articles to Sea Cadet Headquarters.
 - b. Develop local public relations projects.
 - c. Work to build a favorable image of the Sea Cadet Corps.
 - d. Answers a and b.

CHAPTER TWENTY-ONE
AWARDS PROGRAM

98. Which does *not* describe the Corps awards program?
- a. It is motivational in nature.
 - b. There are major individual, major unit, and ribbon awards.
 - c. Awards can be given to currently enrolled or former officers, midshipmen, instructors and cadets.
 - d. Recognizes the achievements of units and individuals.

NSCC/NLCC ADMINISTRATION MANUAL

CHAPTER ONE CADET ENROLLMENT

99. Which qualification to be enrolled as a NSCC and or NLCC cadet does *not* belong?
- Meet the age limitations
 - Be a United States citizen
 - Be unmarried and not pregnant
 - Pass a physical examination
 - Have satisfactory scholastic standing
 - Be free of felony convictions
 - Be drug free
 - Possess good moral character
100. During the initial interview with the applicant (cadet) and their parent(s) and guardian(s), what is *not* required to be included in the interview?
- Costs of joining and participating
 - Body fat standards
 - Insurance coverage
 - Releases required
 - The physical fitness requirements
 - Grooming standards requirements
 - Objectives and purpose of the Corps
 - Support from the parent(s) or guardian(s)
 - Attendance requirements
 - Benefits available through participation
 - Medical requirements and disqualifiers
 - Relationship with Navy and unit sponsor
101. Which form is *not* required when enrolling a cadet in the Corps?
- NSCADM 001- Cadet Application & Agreement/Standard Release
 - NSC-4A - NSCC Enrollment/Disenrollment Check-off List
 - NSC-5A - Report of Medical History
 - NSC-5B - Report of Medical Examination
102. Who can issue a NSCC/NLCC ID card or any form of identification
- Sea Cadet Headquarters
 - Unit commanding officer
 - Supporting military facility
 - Unit administrative officer

103. To which one of the following are service records not available?
- The unit leading petty officer
 - The unit commanding officer
 - Commanding officer of the supporting military facility
 - Executive Director
104. What advancement can a unit commanding officer authorize for a Sea Cadet?
- E-1 (Recruit) through E-7 (CPO)
 - E-6 (PO1) and E-7 (CPO)
 - All Grades
 - E-1 (Recruit) through E-5 (PO2)
105. What advancement can a unit commanding officer authorize for a NLCC cadet?
- LC-1 (Recruit) through LC-7 (SLPO)
 - LC-6 (PO1) and LC-7 (SLPO)
 - All Grades
 - LC-1 (Recruit) through LC-5 (PO2)
106. Which of the following can a cadet not be discharged for?
- Lack of motivation
 - Sexual harassment
 - Member of other military youth group
 - Misconduct
 - Promiscuous sexual behavior/pregnancy
 - Non-compliance with uniform regulation
 - Failure to pass to next school grade
 - Cadet's request

CHAPTER TWO
OFFICER/MIDSHIPMAN/INSTRUCTOR ENROLLMENT

107. Which area is not considered for an officer/midshipman/instructor applicant in the Corps?
- Age
 - Education/Professional qualifications
 - Moral character
 - Able to complete PT qualifications
 - Completion of study guide
 - Citizenship

108. Who recommends and approves the initial rank appointment of an officer?
- The unit Commanding Officer
 - The Executive Director
 - The NSCC Committee Chair and unit CO
 - The unit CO and Executive Director
109. What is not the purpose of the probationary appointment of the officer/midshipman/instructor?
- To assess the leader's contributions
 - To see if the cadets like the leader
 - Possess the attributes desired for NSCC
 - Assess the motivation and performance
110. What is required in the officer/midshipman/instructor (uniformed) enrollment package?
- NSCADM 003 and fees
 - NSCADM 003 and full-length photo
 - NSCADM 003 and study guide
 - All of the Above
111. What is required for the enrollment of a non-uniformed instructor?
- NSCADM 003 and fees
 - NSCADM 003 and full-length photo
 - NSCADM 003 and study guide
 - Answers a and b
112. When an Ensign meets the requirements to be promoted to LTJG, what path should the NSC-17 take in getting to the Executive Director?
- Unit Commanding Officer to the Executive Director.
 - Unit Commanding Officer to NSCC Committee Chair to the Executive Director.
 - Unit CO to NSCC Committee Chair to Regional Director to Executive Director
 - Unit CO to NSCC Committee Chair to Regional Director to Field Representative
 - Executive Director.
113. What type of promotions are acted upon by the Promotion Board?
- MIDN to ENS, ENS to LTJG, LTJG to LT and LT to LCDR
 - ENS to LTJG, LTJG to LT and LT to LCDR
 - LTJG to LT and LT to LCDR
 - LT to LCDR
114. What forms are required for the promotion of a MTDN to ENS?
- NSCADM 003
 - NSC-17
 - Full-length photo
 - Items a and c

115. Which of the following is *not* a way that an officer/midshipman/instructor can be separated or placed on inactive status?
- Not promoted after 2 submissions
 - Request a Leave of Absence
 - Transfer to inactive status
 - Dismissed per NSCC Regulations 1051
 - Resignation
 - Transfer to retired status

CHAPTER THREE
TWO WEEK TRAINING (TWT)

116. What does the term “two week training” mean?
- Cadet training planned and programmed by NHQ
 - Cadet training planned for summer months.
 - Cadet training.
 - Summer training.
117. The TWT Program publication contains all the following *except* which one?
- Type of training
 - Start and ending dates of training
 - Transportation arrangements
 - How many cadets can attend
 - Location of training
 - Cost of training
118. When a unit CO, or the designee, processes a Request for Training Authority, what is the first thing that should be checked?
- Can they get to the training?
 - Are they old enough?
 - Will they be enrolled through the training?
 - Do they have the financial means?
119. After the locally arranged training is completed, what is the disposition of the two copies of the Locally Arranged Training orders if the training was longer than four days?
- Placed in the person's Service Record
 - Answers a and c
 - Sent to Sea Cadet Headquarters
 - Given to the person

120. If an accident occurs during the training event, a NSCC/NLCC Accident Report form MUST be filled out as well as being:
- Placed in the persons Service Record
 - Answers a and c
 - Sent to Sea Cadet Headquarters
 - Given to the person

CHAPTER FOUR
GENERAL ADMINISTRATION

121. Who must sign documents that establish or change unit policy, change the unit's mission to a higher authority, or deal with disciplinary actions?
- The unit Commanding Officer
 - The Officer in Charge (OIC)
 - Someone "acting" for CO or OIC
 - All of the Above
122. What is the distribution of the Monthly Activity Report?
- Sea Cadet Headquarters
 - Sponsoring Organization NSCC Chair
 - Field Representative and Regional Director
 - All of the Above
123. What reports are to be submitted by the 15th of the following month?
- Monthly Activity Report
 - Budget/Audit Report
 - MARS Report
 - All of the Above
124. What reports are to be submitted 60 days after it is received?
- Monthly Activity Report
 - Budget/Audit Report
 - MARS Report
 - All of the Above
125. How may one acquire NSCC/NLCC forms and manuals?
- Sea Cadet Headquarters
 - Sea Cadet Web site
 - Unit files
 - Answers a and b

126. May forms and manuals be reproduced locally
- Yes
 - No
127. When do you pay for uniforms ordered through Sea Cadet Headquarters?
- Send a check when the order is placed
 - From the invoice on the outside of the shipment when the order is received
 - When the invoice is received shortly after the shipment has been sent
 - Any of the Above
128. How long do you have to pay for the uniforms?
- 30 days
 - 45 days
 - 60 days
 - You send the payment with the order.

NSCC/NLCC
ADVANCEMENT AND TRAINING MANUAL

CHAPTER ONE
INTRODUCTION

129. Which of the following does the NSCC training program allow cadets to do?
- a. Train aboard Navy and Coast Guard ships and stations
 - b. Attend selected Navy schools and seminars
 - c. Participate in foreign exchange programs
 - d. All of the Above
130. With what does the NSCC academic curricula provide the cadets?
- a. Unclassified Navy correspondence courses
 - b. On-the-job training
 - c. Classroom instruction
 - d. All of the above
131. To what may cadets be entitled who successfully complete the NSCC Training Program and enlist in the Navy or Coast Guard?
- a. Enlisted at advanced pay grades
 - b. Receive extra benefits if enrolling in an officer program
 - c. Receive college credit for some courses and training
 - d. Answers a and b
132. When there is a conflict between Navy and Coast Guard directives and the NSCC training program, which take precedence?
- a. The Navy directives
 - b. The Navy and Coast Guard directives
 - c. The Navy, Coast Guard, and Sea Cadet directives
 - d. The Sea Cadet directives
133. Can Sea Cadets train with the Air Force, Army, or Marine Corps?
- a. Yes, if it is fun for the cadets
 - b. No, this is not allowed.
 - c. Yes, if it has a Navy or Coast Guard counterpart
 - d. Yes, if it is educational and provides good hands on training

134. Can Sea Cadets train with other youth groups?
- Yes, if it teaches teamwork
 - Yes, if it helps bring some of those youth into the Sea Cadet Corps
 - Yes, when such training benefits each organization mutually
 - It is not allowed.
135. What type of a training program does the Navy League Cadets Corps have?
- A distinct training syllabus
 - The same as the Sea Cadets have
 - It is left up to the discretion of each unit.
 - None of the Above

CHAPTER TWO

DRILLS

136. What limits the training a unit can receive?
- The NSCC/NLCC directives
 - The imagination of those who develop the unit's training
 - The Navy and Coast Guard directives
 - Answers a and c
137. On what are the individual NSCC cadet's level of advancement studies based?
- The leadership courses for E4 - E7
 - The Basic Military Requirements (BMR) course
 - The E-3 course (Airman, Constructionman, Fireman, Seaman, etc.)
 - All of the Above
138. What is the minimum duration of a drill period?
- Two hours for weekly or three hours for weekend drills
 - No limits for weekly and four hours for weekend drills
 - All day Saturday and Sunday and one night a week
 - Some combination of weekend and weekly drills
139. What is the minimum number of drills a unit is to conduct each year?
- One each week
 - 40
 - Once each month
 - 52
140. Can the unit's excused drill policy be used in calculating the monthly attendance for the Monthly Activity Report to NHQ or for the Perfect Attendance Certificate?
- Yes
 - No

141. Should a unit maintain a Quarterdeck Log and, if so, who maintains it?
- No, only required for as a training exercise
 - Yes, the Officer of the Deck (OOD) or the Petty Officer of the Watch (POOW).
 - No
 - Yes, the unit Commanding Officer (CO) or the Quarterdeck Watch
142. What is the intent of the required Correspondence Courses?
- To support/augment OJT
 - To serve as the cadet's homework
 - To be the mainstay of the drill periods
 - To serve as an advancement requirement
143. The NLCC Training Syllabus contains all of the following *except*:
- Lessons
 - Examinations
 - Practical factors
 - Orientations
144. Why should we include anti-drug and alcohol training?
- Youth experiment with drugs at an increasing rate.
 - It is a requirement on the Annual Evaluation and Inspection.
 - The cadets enjoy it.
 - Sea Cadet Headquarters say so.
145. Why should units include extra-curricular activities in their training?
- It is fun and the cadets enjoy it.
 - There is no requirement.
 - It supports the basic training objectives.
 - It is part of the required training.
146. What is the key thing to participating in any "High Risk Training" like marksmanship?
- Conduct safety training, and have competent supervisory personnel.
 - The parents/guardians have been briefed as to the nature of the training.
 - The parents/guardians have signed permission slips.
 - The parents/guardians accompany the cadets.
147. What authorizes supporting military activities to support the NSCC program with training equipment?
- Sea Cadet Headquarters
 - OPNAVINST 5760.5
 - The facility Training Officer
 - The facility Commanding Officer

CHAPTER THREE
ADVANCEMENT IN RATE

148. What does the NSCC rate structure parallel?
- a. That established by Sea Cadet NHQ
 - b. That of the Navy
 - c. Answers b and d
 - d. That of the Coast Guard
149. When there is more than one qualified candidate for promotion and there are not enough allocations for all candidates, who should be selected?
- a. The most senior person
 - b. The most deserving
 - c. The person entering the Corps first
 - d. Who the unit's officer corps selects
150. Who is responsible for verifying that a cadet meets ACL the requirements [time in rate, course lessons (3.2) and examination (2.5) completion with meeting minimum scores, completion of required trainings; and if applicable, this will not exceed unit's allocation for cadets in that grade] for advancement in rate?
- a. Unit Commanding Officer.
 - b. Unit Training Officer
 - c. Unit Administration Officer
 - d. Unit Personnel Officer
151. What "Temporary" advancements can a unit CO make
- a. E-2
 - b. E-2 and E-3
 - c. E-2 through E-7
 - d. None at all
152. What portion of the Military Leadership exams, answer sheets, and answer keys can be copied/reproduced/recorded locally?
- a. Examinations
 - b. Answer Keys
 - c. Answer Sheets
 - d. Nothing can be.

153. What active duty and reserve personnel can have access to the Military Leadership exams, answer sheets, and answer keys?
- E-7 and above
 - E-6 and below
 - E-5 and below
 - E-4 and below
 - All of the above
 - None of the above
154. What is the penalty for failing to exercise proper security measures for safeguarding exam materials from compromise?
- A letter of reprimand
 - Reduction in rank
 - Disenrollment from the Sea Cadet Corps
 - Counseling by the Field Representative
155. Who has sole responsibility for destroying Military Leadership exam material?
- Unit Commanding Officer
 - Regional Director
 - Designated officer
 - Field Representative
156. If cadet must leave the examination room while taking the Military Leadership examination, what must be done?
- Sign out-and in.
 - They can not leave the room.
 - Be escorted by a proctor all the time.
 - Their exam is terminated.
157. When cadets complete the Military Leadership examination, they should be given what instruction(s)?
- Not to discuss the exam contents
 - Go home and await exam results
 - To return to the LPO for further direction
 - Instruct other cadets on the exam content
158. What should be done if any Military Leadership examination material is lost, misplaced, or stolen?
- Make a full report to NHQ ASAP.
 - Notify the local command.
 - Initiate a full investigation.
 - All of the above

CHAPTER FOUR
SUMMER TRAINING

159. What does the NSCC/NLCC summer training program accomplish?
- a. Introduces cadets to daily military routines aboard ships and stations.
 - b. Provides classroom and practical training in service specialties.
 - c. Satisfies the requirements for advancement in rate.
 - d. All of the Above
160. What is a unit's Commanding Officer's responsibilities for cadets who are going to Recruit Training?
- a. Brief the cadets and their parents/guardians thoroughly regarding training activities.
 - b. Screen cadets carefully to ensure that they are both physically and psychologically prepared.
 - c. See that cadets are properly enrolled, have the required uniforms, required time in the Sea Cadet Corps, and completion of required correspondence course lessons.
 - d. All of the Above.
161. What requirement must be met for female cadets to attend advanced training?
- a. A female escort must be present.
 - b. Other escort arrangements must have been made.
 - c. Answers a and b
 - d. There are no special requirements for females: Males and females have the same escort requirements.
162. What type of advanced training affords cadets the opportunity to work within a public works department?
- a. General Shore
 - b. Shipboard
 - c. Construction
 - d. Foreign Exchange
163. What type of advanced training affords cadets the opportunity to work individually with qualified active duty personnel?
- a. General Shore
 - b. Shipboard
 - c. Construction
 - d. Foreign Exchange
164. What type of advanced training is the equivalent to local law enforcement?
- a. Port Operations
 - b. Master-At-Arms
 - c. Submarine Seminars
 - d. SEAL

165. What are the characteristics of locally arranged trainings?
- They do not appear in the NSCC summer training schedule.
 - They are conducted throughout the year.
 - They are arranged locally or through Sea Cadet Headquarters.
 - All of the Above
166. Describe what The Request for Training Authority must be:
- All these answers
 - Complete and legible
 - The applicants qualified for the training
 - Enrollments current through the training completion date
167. How many days prior to the training commencement must the applicant be screened by the unit CO to ensure his/her medical status has not changed since the last physical?
- 10 days
 - 15 days
 - 30 days
 - 45 days
168. If a cadet reports to a training with a medical problem(s), what is their disposition?
- They are given administrative duties until they can participate in the training.
 - They are sent home at their own or at the unit's expense.
 - They are sent to sick bay and treated for their condition.
 - They are placed in another training where their condition is not a problem.
169. What must a NSCC cadet present to the OOD or Senior Escort Officer upon arrival?
- Their Service Record
 - Their ID Card
 - Their orders
 - Answers a and b
170. Who is responsible for a cadet' s travel home if the reasons for early termination of the training are disciplinary reasons, illness, or personal request of the cadet?
- The cadet or the parents/guardians
 - The sponsoring organization
 - The unit.
 - All of the Above.

171. When a training is completed and all accounts are settled, what must be done?
- Obtain a receipt for the expenses.
 - Obtain a letter that the expenses have been paid.
 - Obtain a receipt for the expenses and send it to Sea Cadet Headquarters.
 - Answers a and b
172. When a female cadet is assigned to a training, what escort arrangements must be made?
- There is a female Sea Cadet officer assigned as an escort.
 - The escort requirements are the same for females as for males.
 - The female cadet is assigned in a previously arranged buddy system with a female member of the crew.
 - Answers a and c
173. What are the restrictions on the cadets having leave during an advanced training?
- Normally cadets are not afforded leave.
 - They can go if accompanied by an escort officer
 - They are part of a group for training or recreation.
 - All of the Above.
174. What is the function of escort officers?
- Serve as advisors to the host commands on NSCC matters.
 - They are responsible for the health, safety, and welfare of the cadets.
 - Ensure that NSCC personnel observe all applicable regulations regarding conduct.
 - All of the Above
175. When serving as a Staff Cadet, who can be assigned direct supervision of trainees?
- All Staff Cadets
 - E-4 and above
 - E-5 and above
 - E-6 and CPOs
176. What are the prerequisites for being a Staff Cadet?
- All the answers
 - Graduates of NSCC Leadership Programs
 - Mature
 - Completed at least one other Advanced Training Program

U.S. NAVAL SEA CADET CORPS
AWARDS MANUAL

CHAPTER ONE
ADMINISTRATION

177. What can the National Board of Directors determine in the NSCCMLCC Awards program?
- a. Type of, and criteria for, award
 - b. Color, size, and shape of award
 - c. Who is to be awarded
 - d. When to be awarded
178. How would an individual or group make a proposal for the establishing of an award?
- a. Make a written proposal to their unit commanding officer.
 - b. Make a written proposal to their region's director.
 - c. Make a written proposal via the Executive Director at National Headquarters.
 - d. Make a written proposal directly to the National Board of Directors.

CHAPTER TWO
MAJOR INDIVIDUAL AWARDS

179. To whom may the Chairman's Medal be awarded?
- a. NSCCRNLCCLCC personnel
 - b. Individuals in the civilian community
 - c. Members of the Armed Forces
 - d. All of the above
180. Who can make nominations for the Nicholas Brango (Officer of the Year) Award?
- a. All these officers/people
 - b. NLUS Regional Presidents
 - c. Commanding officers of units
 - d. Presidents of sponsoring organizations
181. Who can make nominations for the Willis E. Reed (NSCC Cadet of the Year) and Keith T. Weaver (NLCC Cadet of they Year) Award?
- a. All these officers/people
 - b. NLUS Regional Presidents
 - c. Commanding officer of the unit
 - d. Presidents of sponsoring organizations

CHAPTER THREE
MAJOR UNIT AWARDS

182. What award is given to the outstanding NSCC/NLCC unit in the nation?
- a. John J. Bergen Trophy
 - b. Morgan L. Fitch, Jr. Trophy
 - c. George S. Halas Trophy
 - d. Anthony H. Murray, Sr. Trophy
183. What award recognizes the unit that improved the most during the past training year?
- a. Anthony H. Murray, Sr. Award
 - b. Commodore Thomas J. Lupo Award
 - c. Morgan L. Fitch, Jr. Trophy
 - d. Navy League of Canada Challenge Trophy
184. What award recognizes the unit with the most advancements to the rate of E-3 during the training year?
- a. Anthony K. Murray, Sr. Award
 - b. Commodore Thomas J. Lupo Award
 - c. Morgan L. Fitch, Jr. Trophy
 - d. Navy League of Canada Challenge Trophy

CHAPTER FOUR
NSCC RIBBON AWARDS

185. Which of the following is not a reason why ribbon awards are presented?
- a. To recognize meritorious performance
 - b. To provide incentive for greater effort
 - c. To be consistent with our Naval counterparts
 - d. To enhance morale
186. All of the following can receive ribbon awards except?
- a. NSCC Officers, Midshipmen, Instructors, and Cadets
 - b. Members of the Regional Staff
 - c. NLCC Officers, Midshipmen, Instructors, and Cadets
 - d. Members on the Retired List
187. What ribbon award is presented for sustained and extraordinary service to the NSCC/NLCC?
- a. NSCC Honor Ribbon
 - b. NSCC Citation Ribbon
 - c. NSCC Distinguished Service Ribbon
 - d. NSCC Meritorious Recognition Ribbon

188. What award is presented to a unit's "Cadet of the Year"?
- NLUS Youth Medal and Ribbon
 - Daughters of the American Revolution (DAR) ROTC Award
 - Sons of the American Revolution (SAR) Good Citizenship Award
 - NSCC Academic Achievement Ribbon
189. Which of the following awards is awarded for participation in two or more community events?
- NSCCR\NLCC Recruiting Incentive Ribbon
 - NSCC Escort Officer Ribbon
 - NSCC/NLCC Unit Commendation Ribbon
 - NSCC/NLCC Physical Fitness Ribbon
190. The NSCC/NLCC Marksman Ribbon is awarded according to?
- U.S. Navy Marksman Scoring Standards
 - U.S. Marine Corps Scoring Standards
 - Sea Cadet Corps Scoring Standards
 - Each Range's Scoring Standards
191. When are NSCC Year Ribbons awarded for NSCC cadets?
- On the first day of each year of service and on the 91st day of their first year
 - At the beginning of each year of service
 - At the end of each year of service
 - During each year of service
192. Who can make a recommendation for ribbon awards?
- Any member of the Corps
 - Any NSCC Officer
 - Anyone having knowledge of the act, achievement or service
 - All of the above
193. When making a recommendation for the NSCC/NLCC Unit Citation, what information must be provided?
- Unit sponsor and commanding officer letters of recommendation
 - Name of each person participating in the activities
 - Proof that the appropriate entries have been made in each service record
 - A separate recommendation for each person with complete details
194. Which is not something a unit commanding officer should consider when making an award?
- The program is not abused
 - Make the awards in a timely manner
 - Meets the established criteria
 - All of the above

195. Where are appurtenances worn?
- 1/4" above the left pocket seam.
 - On the year ribbon award was earned
 - 1/4" above the right pocket seam.
 - In lieu of ribbons on the dress uniform.
196. What appurtenance is received for completing a cadet Leadership Training course or the Officer OPD courses?
- Propeller
 - Submarine
 - Torch
 - Hammer
197. What appurtenance is received for exceptional unit annual inspection grade or qualification as expert in rifle or pistol?
- "R"
 - "S"
 - "E"
 - Gold Ribbon Frame
198. What appurtenance is awarded for subsequent awards?
- 3/16" Bronze Star
 - 3/16" Silver Star
 - 5/16" Silver Star
 - DEA Device

CHAPTER FIVE
BADGES /BREAST DEMCES

199. When can the MAA Badge be worn?
- At all times once the requirements are met
 - Only during the times when actually serving as the unit's MAA and on duty
 - Whenever called upon
 - Whenever the uniform is worn
200. When can the cadet have the MAA Badge?
- At all times once the requirements are met
 - Only during the times when actually serving as the unit's MAA and on duty
 - During the drill period, the unit CO will maintain custody at all other times
 - Whenever the uniform is worn

CHAPTER SIX
DEPARTMENT OF DEFENSE (DOD)/COAST GUARD/MERCHANT MARINE AWARDS

201. What can officers, midshipman and instructors wear that cadets cannot?
- a. Awards made to them by their local commands.
 - b. Awards earned while they were on active or reserve duty.
 - c. Awards made to them while on two week trainings.
 - d. All of the above.
202. What precedence do DOD/Coast Guard/Merchant Marine awards take to NSCC awards?
- a. NSCC, DOD, Coast Guard, and Merchant Marine.
 - b. DOD, NSCC, Coast Guard, and Merchant Marine.
 - c. DOD, Coast Guard, NSCC, and Merchant Marine.
 - d. DOD, Coast Guard, Merchant Marine, and NSCC.

CHAPTER SEVEN
NLCC RIBBON AWARD

203. Which of the following ribbon awards is for the NLCC “Cadet of the Year”?
- a. NLCC Distinguished Service Ribbon
 - b. NLUS Youth Ribbon
 - c. NLCC Merit Ribbon
 - d. NLCC Year Ribbon
204. What appurtenance is received for completing the NLCC recruit training indoctrination program of 5 days or more?
- a. “2”
 - b. “3”
 - c. “4”
 - d. “Bronze Boot”
205. What appurtenance is received for completing two years of service in the NLCC but not three years?
- a. “2”
 - b. “3”
 - c. “4”
 - d. “Bronze Boot”

NSCC/NLCC
ESCORT OFFICER'S HANDBOOK

CHAPTER ONE
ESCORT OFFICER RESPONSIBILITIES

206. All of the following should be considered before a person volunteers to be an escort *except* which one?
- a. That they can become familiar with the type of training that they will escort
 - b. That they are mentally prepared to spend extended periods of time with young people
 - c. That they know who the other escort officers will be and their seniority
 - d. That they are physically prepared to spend extended periods of time with young people
207. What is another factor that a potential Escort Officer should *not* consider when volunteering for escort duty?
- a. They have enough of the prescribed uniforms with the required NSCC insignia.
 - b. They are prepared to work as a team with the key to success being flexibility at all times.
 - c. They are planning how this will enhance their chances for advancement.
 - d. They are going there as part of the chain of command; this is not a mini-vacation.
208. What is not a reason for Escort Officers being at a training location?
- a. To provide care for the cadets
 - b. To provide guidance for the cadets
 - c. To provide the cadets with the feeling of parental care
 - d. To provide the cadets with guidance as they perform the training
209. When dealing with a cadet, an Escort Officer should keep in mind all of the following *except*:
- a. Maintain a fair and impartial relationship with the cadet.
 - b. Ensure that the cadet calls home periodically.
 - c. Avoid favoritism or tendencies to discriminate.
 - d. Avoid anything that could be interpreted as fraternization with the cadet.

CHAPTER TWO
THE NSCC STAFF STRUCTURE

210. What is *not* a duty of the Commanding Officer of the Training Contingent (COTC)?
- a. Principal advisor to the host command
 - b. Responsible for the discipline health, safety, and welfare of all NSCC personnel
 - c. Ensures the training report is submitted at the end of the training
 - d. Ensure everyone has a good time

211. What billet assignment is responsible for supervising the staff?
- a. Commanding Officer of the Training Contingent (COTC)
 - b. Executive Officer (XOTC)
 - c. Operations Officer (OPS)
 - d. Training Officer

CHAPTER THREE
PLANNING AND LOGISTICS

212. Which statement is *incorrect* regarding the requirement for the financial administration of a training account?
- a. Accurate records must be maintained
 - b. Receipts must be obtained for every transaction
 - c. Three people must sign every check
 - d. Full accounting and copies of the statements must be supplied to NHQ
213. During the Initial Planning Conference, what is *not* normally discussed?
- a. Training requirements and daily routines
 - b. Host chain of command and key contact personnel within the command
 - c. Travel requirements of the cadets to and from the training location
 - d. Messing and berthing support and costs
214. “Welcome Aboard” packages should contain all the listed information *except*:
- a. Contact information for the COTC and host command (to include maps)
 - b. Liberty schedule
 - c. Billet assignments
 - d. Uniform requirements and sea bag lists
215. Which statement is *incorrect* regarding a uniform requirement when serving as an escort?
- a. Must only wear uniforms as authorized in the NSCC Uniform Regulations.
 - b. Must maintain grooming standards as outlined in the NSCC Uniform Regulations.
 - c. Must wear a complete NSCC uniform appropriately marked as a Sea Cadet uniform.
 - d. All are uniform requirements: None of the above are correct.
216. What is the COTC's and Escort Officer's responsibility as to providing transportation to cadets from public transportation to and from the training site?
- a. They may obtain, but are not required to provide, transportation for cadets.
 - b. The COTC is to coordinate with each cadet's parents and provide transportation as required.
 - c. The COTC is to publish a schedule as to when they will be at public transportation for pickup, and the cadets are to schedule their travel accordingly.
 - d. Not allowed according to Sea Cadet Regulations.

217. What is the escort requirement when the cadets are in the barracks?
- Periodic checks will be made.
 - One escort must be present for every 5 cadets.
 - One escort will be present Taps to Reveille.
 - No escorts are required.
218. The General Mess Officer (GMS) is responsible for all of the following *except*:
- There are sufficient bunks, linens (with periodic changes), blankets and lockers for each person attending the training.
 - Barracks have proper ventilation heaters, air conditioning, and fans.
 - The heads are clean; showers, wash basins, urinals and commodes are all working; and there is both hot and cold water.
 - Common areas have working televisions, soda and snack machines, and are equipped with couches and chairs for everyone.
219. Who must we ensure get recognized at the end of the training to assure continued support?
- Those organizations and facilities that supported the training.
 - The key active forces personnel that made the training a success.
 - The NSCC volunteers that helped put the training on.
 - All of the above.
220. The Training Officer (TRA) is responsible for all the following *except*:
- A plan to meet the training requirements of the training for the cadets.
 - Work centers and qualified supervisors.
 - Correspondence course grading and advancement examination administration.
 - Spaces for classrooms, drill and physical fitness.
221. What type of medications can a cadet bring to training?
- Prescription with a letter from the doctor giving permission
 - Over-the-counter with a note from the parents giving permission
 - Herbal and other natural medications with a note from the parents giving permission
 - No type of medication under any circumstances.

CHAPTER FOUR
NSCC OFFICER AND CADET CONDUCT

222. What must all personnel associated with a training be meticulous about to ensure they do not discredit the Naval Sea Cadet Corps, the Navy League of the United States or their sponsoring organization, the host command, their home units or themselves?
- a. Be meticulous in their personal behavior, military bearing demeanor and appearance.
 - b. Ensure that all their actions project a positive and professional image.
 - c. Always wear a complete Sea Cadet uniform that is clean, properly ironed, in good repair and fits correctly
 - d. All of the above.
223. What are required reading and compliance by ALL personnel associated with the training and administration of NSCC/NLCC cadets (compliance is mandatory by active duty, NSCC, volunteer personnel and by the cadets)?
- a. NSCC Action Letter 8-94 (Standards of Conduct for All NSCC/NLCC Personnel).
 - b. NSCC Action Letters 6-92 and 7-94 (Motivational Training).
 - c. NSCC Information Letter 7-92 (Sexual Harassment)
 - d. All of the above.
224. What is the Naval Sea Cadet Corps policy on Fraternalization?
- a. It generally follows the policy of the Navy.
 - b. It establishes proper junior-senior relationships.
 - c. It calls into question the senior's ability to be objective if not adhered to.
 - d. All of the above
225. Who should be briefed at the first “all hands” (Captain’s Call) of the training as to the standards of conduct that are expected?
- a. The staff (escorts and staff cadets)
 - b. The active duty and reserve duty personnel assisting with the training
 - c. The cadets who are taking the training
 - d. All of the above
226. Who is authorized to administer discipline during training?
- a. All the escorts
 - b. Only the person designated by the COTC
 - c. The escorts and other training personnel
 - d. All of the above

227. If there are cases of alleged misconduct by NSCC personnel during training, to whom are the investigative reports sent?
- The accused home unit, Sea Cadet Headquarters and the host command
 - The accused home unit and Sea Cadet Headquarters
 - The accused home unit
 - Sea Cadet Headquarters

CHAPTER FIVE
GENERAL ADMINISTRATION

228. What should be done if cadets do not have the required forms in their Service Records, do not have orders, or cannot be issued local orders, or do not have the funds for the training?
- The COTC is to contact the cadet's CO and make arrangements to correct the deficiencies.
 - The cadet is to be sent home.
 - Answers a and b
 - Place in a special division until deficiencies are corrected.
229. During Captain's Call, what is not covered by the COTC?
- Current Navy programs and their benefits
 - The staff, their areas of responsibilities, the training objectives and the schedule
 - The host command's rules, regulations, and standards regarding grooming, uniforms, conduct, fraternization and discipline
 - A tour of the host command and training site
230. It is essential that this be done on a regular basis throughout the training day and throughout the training period.
- Room inspections
 - Muster of staff and cadet personnel
 - Medical call
 - Liberty call
231. To ensure that training and instructors understand that the staff is interested in the quality of the training they are providing, what should be done periodically through each day?
- Visit each work center and discuss the training with the instructors and supervisors.
 - Leave the instructors and supervisors alone to do their job.
 - Bring them coffee and doughnuts at each break period.
 - Sit in on the training and critique their training.

232. Can cadets visit with relatives while participating at a training?
- They may if the cadet is escorted by the relatives when away from the host command.
 - They may if arrangements are made with the COTC for the cadet to visit with the relatives prior to the training.
 - Answers a and b.
 - Cadets must remain with the training contingent at all times.
233. What can NSCC personnel purchase at base exchanges?
- Luxury items like cameras, stereos, food and drinks.
 - Health, comfort and uniform items.
 - Answers a and b
 - Tax-free items like tobacco products and alcoholic beverages

CHAPTER SIX

GRADUATION CEREMONY

234. All of the following statements are true regarding the holding of graduation ceremonies with the exception of
- Ceremonies are held at the discretion of the COTC.
 - Ceremonies are scheduled when sufficient cadet and officer participants have the time and are available.
 - Ceremonies are scheduled when appropriate for the type of training completed.
 - Ceremonies are arranged to meet the training requirements established by Sea Cadet Headquarters.
235. What is *not* a required item in the invitations for guests at the graduation ceremony?
- Who else is being invited?
 - Time, date, appropriate dress
 - Directions to ceremony site (and alternate site if inclement weather for an outside ceremony) along with parking areas
 - Contact telephone numbers
236. For what should receipts be obtained before departing from the training site?
- All messing charges
 - All berthing and linen charges
 - Answers a and b.
 - Receipts are not required.

237. To ensure assistance and support with the training in years to come, what should not be done before departing the training site?
- Just leave after the ceremonies.
 - Visit the host command CO and thank them and their command's support, citing key individuals and organizations.
 - Visit all the training sites and thank everyone who helped out for their support of the training.
 - Visit the supporting activities (messing, berthing, etc.) and thank them for their support of the training.

CHAPTER SEVEN
THE COTC TRAINING SUPPORT

238. What is the maximum time a COTC has to submit the COTC Training Report?
- At the end of the training.
 - 10 days after the end of the training
 - 20 days after the end of the training.
 - 30 days after the end of the training.
239. On the NSCC Accident Report, what fields are for documenting an accident?
- All fields
 - Fields 1 through 7
 - Fields 8 through 14
 - Fields 15 and 16
240. Which form is used by Sea Cadet Headquarters to thank and recognize those who have helped support our training program?
- COTC Training Report
 - Report of Cadet Returned to Unit
 - Summer Training Volunteer Recognition List
 - NSCC/NLCC Accident Report

NSCC/NLCC
UNIFORM REGULATIONS

CHAPTER 1
GENERAL REGULATIONS

241. Which of the following are NSCC personnel, officers, enrolled instructors, midshipmen and cadets not authorized to wear?
- a. Appropriately modified versions of the uniform prescribed in U.S. Navy Uniform Regulations (NAVPEERS 15665H)
 - b. Superseded Navy uniforms made available through the DOD Disposal System
 - c. Modifications that clearly identify the wearer as a member of the Naval Sea Cadet Corps
 - d. Locally created uniforms when Navy uniforms are not available
242. The grooming standards for males and females are designed to meet all of the following criteria *except*:
- a. Neatness, cleanliness, safety, military image and appearance
 - b. Not intended to be overly restrictive nor to isolate NSCC personnel from society
 - c. Provides considerable latitude for units to adapt to local climate and cultures
 - d. Faddish eccentricities and outrageous styles are not authorized.
243. All of the following are true regarding the manner in which uniforms should be worn except for which statement?
- a. No articles except those prescribed devices and insignia shall be worn or carried exposed upon the uniform.
 - b. Uniform and grooming standards can be modified to fit local climate and cultures.
 - c. Uniforms shall be kept scrupulously clean with devices and insignia bright and free of tarnish and corrosion.
 - d. Personnel must set and maintain the highest possible standards of smartness in uniform appearance.
244. The wearing of the “civilian attire” by officers and instructors is intended for the following reasons *except*:
- a. Unable to meet the physical requirements of the program.
 - b. Provide a lower cost alternative to the officer style NSCC uniform.
 - c. Provides an alternative when they do not have their NSCC uniform prepared.
 - d. Is available immediately upon affiliation with the Corps.

CHAPTER 2
INSIGNIA

245. The NSCC shoulder flash shall be worn in all the following situations *except*:
- a. Centered on the outer face of each sleeve with the top edge 1" below the shoulder seam and the eagle facing forward.
 - b. Will be worn on each sleeve of all uniform outer garments.
 - c. Shall be worn on all coats including the raincoat.
 - d. For officers, midshipman, instructors and cadet CPOs, the background color of the shoulder flash should match the uniform item color being worn.
246. Are soft and hard shoulder boards interchangeable?
- a. No
 - b. Yes
247. Which is an *incorrect* statement about the cadet rating badge or chevrons?
- a. They are worn on the right sleeve centered under the shoulder flash.
 - b. It is 3 1/8" from the bottom of the shoulder flash to the top edge of the "V" on the chevron.
 - c. They must be worn on all uniforms.
 - d. They must be worn on all uniforms except the raincoat.
248. When is the Battle Dress Uniform (BDU) / cammies authorized to be worn?
- a. By Seabee units that consistently drill and train with an active duty counterpart
 - b. When a unit is participating in a field exercise
 - c. Can only be worn instead of the dungarees in answers a and b.
 - d. All of the above
249. The rules for modifications to a Sea Cadet uniform for the color guard/drill team include all the following *except*:
- a. Females may wear the service blue or white jumper with crew neck undershirt.
 - b. Guard belts, leggings and dickeys may also be worn.
 - c. Female wearing of the male uniform and the wearing of guard belts, leggings and dickeys can only be done while the team is performing.
 - d. All of the above.

OFFICER/MIDSHIPMAN/INSTRUCTOR STUDY GUIDE ANSWER SHEET

NAME _____ SSN _____

HOME UNIT _____

	a	b	c	d	e	f		a	b	c	d	e	f		a	b	c	d	e	f
1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	46	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	91	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	47	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	92	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	48	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	93	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	49	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	94	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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OFFICER/MIDSHIPMAN/INSTRUCTOR STUDY GUIDE ANSWER SHEET

NAME _____ SSN _____

HOME UNIT _____

	a	b	c	d	e	f		a	b	c	d	e	f		a	b	c	d	e	f
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	a	b	c	d	e	f		a	b	c	d	e	f		a	b	c	d	e	f